

Ear, Nose and Throat Associates of Johnstown, Inc.
Audiology Department

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We appreciate your choosing our practice for your medical needs. It is important to us to build strong relationships with our patients. We strive to provide the highest quality of care. Enclosed is the information you will need for your first visit with us.

Along with the enclosures, you will find our Notice of Privacy Practices. This document is being provided to you as required by the Federal Privacy Rule. Please read it carefully. We have also enclosed our New Patient Forms. Please complete all of the forms and bring them with you the day of the appointment, along with your insurance cards and photo id.

If your insurance requires a referral, please contact your primary care physician to ensure the referral is received before the day of the appointment.

On the day of your visit, you will need to bring:

- **Completed new patient forms**
- **Insurance cards**
- **Photo ID**

We make every effort to see patients on time. However, emergencies sometimes occur, some patients arrive late and some patients require extra time. The amount of time the Audiologist spends with each patient will vary depending on the patient's needs. All of these things may cause delays in our schedule. When delays occur, we hope you understand. If you find it inconvenient to wait, we will be glad to reschedule your appointment.

If you have any questions, please call our office. We thank you for your anticipated cooperation and we look forward to seeing you.